

Rydalmere Public School Preschool Procedure

Toileting Procedure during Routine Outdoor Time

(This procedure is needed due to the fact that there is no other access to the bathroom from the outdoor environment)



Reviewed: 7 - 3 – 19

<u>Education and care services regulation/s</u>	NSW Department of Education policy, procedure or guidelines	Relevant National Quality Standard/s
<u>Regulation 168(2)(h)</u>	<p>The following department policies and relevant documents can be accessed from the preschool section of the department's website:</p> <ul style="list-style-type: none"> • Child Protection Policy: Responding to and reporting students at risk of harm PD/2002/0067/V02 • Working with Children Check Policy PD/2005/0264/V07 • Work Health and Safety (WHS) Policy PD/2013/0454/V01 • Child Protection – Allegations Against Employees Policy DOC16/1020544 	2.2: Each child is protected
<ul style="list-style-type: none"> • As part of transition to outdoors, children taken to the toilet in small groups by SLSO, teacher stays with remaining group (story, song etc). Bathroom window open (weather dependent and with educator present) • When finished, children sit near toilet door • As the last children are finishing, teacher to take children to outdoor seat and prepare for outdoors (hats, sunscreen....), songs, verbal story/interaction etc to help engagement. • During outdoor time, refer to Risk Management Plan. Periodically, educators to use a signal (bell, tambourine that is specific to toileting reminder and is consistent). SLSO to walk children in small groups, enabling children to become more competent over time. • Any risky activity (planned or otherwise), would be paused while the toileting procedure is carried out. • SLSO and teacher have voice access to each other through open bathroom window. Over the year, SLSO can position themselves differently in relation to competence of children. Discretion used. • Transitioning at the end of outdoor time to indoors, reverse the earlier transition plan. 		